

TOWN OF SOUTHAMPTON

Department of Land Management
Environment Division
116 HAMPTON ROAD
SOUTHAMPTON, NY 11968

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TOWN SUPERVISOR

KYLE P. COLLINS, AICP
TOWN PLANNING AND
DEVELOPMENT ADMINISTRATOR

MARTIN SHEA
CHIEF ENVIRONMENTAL ANALYST

SCTM No. 0908-____-____-____.

APPLICATION FOR MODIFICATION OF WETLANDS PERMIT
THE INCORPORATED VILLAGE OF SAGAPONACK WETLANDS LAW
CHAPTER 225 OF THE VILLAGE CODE
June 6, 2014

PLEASE SUBMIT:

- ☐ **APPLICATION FEE** – Submission of an **application fee of \$400.00 (Four hundred dollars)** in the form of a check, money order or attorney's check payable to the Town of Southampton.
- ☐ **LEGALIZATION FEE** - If you are seeking to legalize any structure or Improvements for which there is not a valid Conservation Board permit, an **additional fee of \$400.00 (four hundred dollars)** is required.
- ☐ **Two (2) copies of the application**
- ☐ **Seven (7) blueprint copies of the revised survey to the Town Environment Division**
- ☐ **Deed**

*** TO RENEW AND/OR TRANSFER A CONSERVATION BOARD PERMIT, PLEASE SUBMIT A COMPLETED RENEWAL/TRANSFER APPLICATION.**

**** APPLICATIONS WILL NOT BE DEEMED COMPLETE AND REVIEWED WITHOUT SUBMISSION OF A LEGAL DEED AND/OR OTHER LEGAL DOCUMENT AS PROOF OF OWNERSHIP**

Owner/Applicant: _____

Mailing Address: _____

Telephone Number: _____

Agent: _____

Mailing Address: _____

Telephone Number: _____

Property Location: _____

House Number

Street

Hamlet

Project Modification Information

Town Wetland Permit Number _____

What type of activities or modifications is proposed?

Structures Proposed	Dimensions	Square Footage
_____	_____	_____
_____	_____	_____
_____	_____	_____
Setbacks of Structures From: Type of Structure:	Wetlands	Property Lines
_____	_____	_____
_____	_____	_____
_____	_____	_____

* **PLEASE ATTACH SEVEN (7) REVISED BLUEPRINT COPIES OF THE SURVEY WHICH SHOW THE WETLANDS LINE AND THE PROPOSED MODIFICATION.**

* **PLEASE SIGN AND NOTORIZE THE ATTACHED OWNER'S ENDORSEMENT AND DISCLOSURE AFFIDAVIT.**

**OWNER'S ENDORSEMENT
(TO BE SIGNED IF APPLICANT IS NOT THE OWNER)**

STATE OF NEW YORK)

) ss.:

COUNTY OF SUFFOLK)

_____, being duly sworn,
deposes and says:

I reside at

in the County of _____ and the State of _____,
and I am the (owner in fee) (officer of the Corporation which is the owner in fee)
of the premises described in the foregoing and that I have authorized
_____ to make the
foregoing application as described herein.

Signature

Signature

If Corporation, name of Corporation

Officer's Title

Sworn to before me this
day of _____, 200

Notary Public

**TOWN OF SOUTHAMPTON
OPEN GOVERNMENT DISCLOSURE FORM**

State of New York
County of Suffolk

_____ being by me duly sworn, deposes and says:

1. I am an applicant for a project or an owner of the land which is the subject of a pending application before the Southampton _____ Board.
2. The project name is: _____
3. I reside at _____
4. The Officers of the applicant corporation or owner corporation are as follows:

5. I make and complete this affidavit under the penalty of perjury and swear to the truth herein.

6. I am aware that this affidavit is required by Southampton Town Code Chapter 50 and that I shall be guilty of a violation as provided by Southampton Town Code §50-13 should I knowingly or intentionally fail to make all disclosures herein, which is punishable by a fine not exceeding One Thousand Dollars (\$1,000.00) or by imprisonment not exceeding fifteen days or both. I am also aware that to the extent that this affidavit is also required by General Municipal Law 809 that I shall be guilty of a misdemeanor as provided by General Municipal Law 809 should I knowingly or intentionally fail to make all disclosures herein.

7. During the preceding 24 months before the filing of this application, have any of the following individuals been employed by any member of any such Board involving compensation in an amount of Five Hundred Dollars (\$500.00) or more.

	Yes	No
1. Owner	_____	_____
2. Applicant	_____	_____
3. Agent for owner or applicant	_____	_____
4. Attorney	_____	_____
5. Other	_____	_____

<u>Name</u>	<u>Position (Owner, Agent, Attorney, Other)</u>	<u>Corporation</u>

For the purpose of this disclosure, an official or employee of either the Town of Southampton or the County of Suffolk, shall be deemed to have an interest in the applicant and or owner when that official or employee, their spouse, brothers, sisters, parents, children, grand children or the spouse of any of them:

- a. Is the applicant or owner
- b. Is an officer, director, partner, or employee of the applicant or owner
- c. Legally or beneficially owns or controls stock of a corporate applicant or owner, or is a member of a partnership or association applicant or owner, or
- d. Is a party to an agreement with the applicant or owner, express or implied, whereby said official or employee may receive any payment or other benefit, whether or not for services rendered, dependent or contingent upon the favorable approval of such application.

Ownership of less than five percent of the stock of a corporation whose stock is listed on the New York Stock or American Stock Exchanges shall not constitute an interest for the purposes of this disclosure.

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YOU MUST ANSWER THE FOLLOWING QUESTIONS YES OR NO

Do any of the following individuals have an interest in the applicant or owner, as defined above? _____ YES _____ NO

1. Any official of New York State _____ YES _____ NO
2. Any official or employer of Southampton Town or Suffolk County?
_____ YES _____ NO
3. Any member of the Planning Board, Zoning Board of Appeals or
Conservation Board? _____ YES _____ NO

If the answer above is yes, to any of the questions, General Municipal Law Section 809 requires that you disclose the name and residence and the nature and extent of the interest of said individual(s) in the applicant or owner.

NAME	RESIDENCE	NATURE OF INTEREST
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

The undersigned has made a reasonable inquiry regarding the above statements and has provided the information based thereon. The undersigned has no further personal knowledge regarding the same.

Sworn before me on this

_____ day of _____

Signature

Notary Public

IMPORTANT MESSAGE REGARDING HOUSE NUMBERS

As of March 31, 1994, Chapter 286 of the Southampton Town Code requires that all Town residents display house numbers so that they are clearly visible from the street. The law requires that you use only the number assigned by the Town. **No other number should be displayed and no inspections will be done by the Building Division at properties without a house number.** If you have a different number for postal delivery, please file a change of address form with your post office immediately. If your tax bill does not list a street number, or if you have a question regarding the law or number assigned to you, please telephone Pat Raymond at the Assessor's Office, 283-6000, ext. 274.

The following is a description of the manner of display, style and size of the required house numbers:

A. Manner of Display

- (1) **During the construction period.** The owner of a land parcel for which a building permit has been issued shall have the street address displayed on a sign or a post located at the front of the property. In the case of a flag lot, the number shall be displayed at the street entrance of the flag lot.
- (2) **Existing and newly completed structures.** The owner of an existing building or newly completed building shall have the street address number displayed by permanently affixing it to the front of the building, or painting numerals, letter or script, on the front of the building. If a building is not close enough to the street, or is not readily visible from the street, the street address number shall be permanently affixed to a sign, post or mailbox located at the front of the parcel or lot where the building is situate.

B. Style and Size of Numbers

- (1) The numerals, letter or script used to display the street address number of the building shall be painted on a plaque to be affixed to the front of the building or on the front of the building itself, or made of metal or other durable material. The numerals, letters or script shall be at least three (3) inches in height. All street address numbers shall be displayed so as to be easily seen from the street by both pedestrians and drivers of vehicles.

The proper posting of your house number will assist the Building Division during the inspection process and ensure prompt and timely inspections.